



BOROUGH of ALDAN

One W. Providence Road

Aldan, PA 19018

Office: 610-626-3554 Fax: 610-622-3597 Scheduling: 610-717-6367

Application for Re-Sale Certificate - Residential or Commercial

A resale certification must be obtain prior to the sale, rental or re-rental of any unit and/or property within the Borough of Aldan.

Fee Structure

\$100.00- Per Unit/Property (Family/Professional)

\$75-per additional units

\$150.00- Per Unit/Property (Commercial/Industrial)

Please Note: Fee includes License and 1 initial inspection. Subsequent re-inspections & no shows will be \$50.00 Ea.

Inspections cancelled with less than 24 hours' notice will be counted as an inspection

DATE: _____

Property Address: _____

EXPECTED SETTLEMENT DATE: _____

Current Owner: _____ Owner's Phone #: _____

Owner Address: _____

*Applicant's Name and Address if different from above: _____

Phone #: _____

Real Estate or Conveyance Information:

Office Name: _____

Address: _____

Phone #: _____ Fax #: _____

Agent's Name: _____ Email: _____

Agent's Cell #: _____

NEW Resident(s) Information

Important: Complete all of the following! Application will not be processed if not completed.

(First Name) (Last Name) (Address) (Phone)
*(Current Address and phone # of new occupants)

Is/Was this property ever rented or is it going to be rented out ___ Yes ___ No

If yes, are current tenants staying. If not please explain _____

* The applicant shall promptly inform the Department of Code in writing of any changes made to a property which alters the information provided in the applicant's registration. Registration Is Non-Transferable.

OFFICE USE ONLY

Date Received by Borough: _____ Amount: \$ _____ Check # _____
PERMIT# _____ Initial inspection
Re-inspection